

Mr. A. J. SHETH
Mr. HEMENDRA BADANI
Ms. SHILPA TANEJA
Mr. BHARAT SHAH
Ms. NISHITA RAJPUT
Mr. NILAM PATEL
Mr. HARSH BADANI

-Chairman and Managing Director
-Vice Chairman and Managing Director
-Director
-Additional Director
-Additional Director
-Additional Director
-Whole Time Director

Dear Sirs/Madam,

NOTICE

Notice is hereby given that meeting 2/2019-20 of the Board of Directors of Solitaire Machine Tools Limited will be held on Saturday, 18th May, 2019 at 11:00 a.m. at 292, Dharamsinh Desai Marg, Chhani Road, Vadodara-390 002 to transact the business set out in the Agenda, a copy of which is enclosed herewith.

We request you to kindly make it convenient to attend the Meeting.

For Solitaire Machine Tools Limited



Barkha Arora
Company Secretary

Date: 07/05/2019

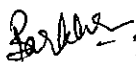
Place: Vadodara

AGENDA

Agenda for the meeting 2/2019-20 of the Board of Directors of Solitaire Machine Tools Limited to be held on Saturday, 18th May, 2019 at 11:00 a.m. at 292, Dharamsinh Desai Marg, Chhani Road, Vadodara- 390 002

Place: 292, Dharamsinh Desai Marg, Chhani Road, Vadodara- 390 002	
Date: 18 th May, 2019	
Time: 11.00 a. m.	
Sr. No.	ITEMS
1.	To elect chairman of the meeting;
2.	To consider leave of absence, if any;
2.	To note and approve the minutes of the previous Board Meeting held on 20 th April 2019. <i>Will be placed before the meeting</i>
3.	To note Audit Committee Meeting report held on 17 th May, 2019.
4.	To consider and adopt audited financial results for the year ended 31 st March 2019 <i>Will be placed before the meeting</i>
5.	To recommend payment of Dividend, if any for the F Y 2018-2019
6.	To appoint Ms. Kesha Kirit Thakkar as Additional Director (Non- executive and Independent)
7.	To take note on the declaration received from the Independent Directors of the Company.
8.	To consider and approve the Draft Directors' Report for FY 2018-19
9.	To consider and authorize two Directors to authenticate the Annual Account of the Company for the year ended on 31 st March, 2019
10.	To consider and fix the date, place and time for conducting 27 th Annual General Meeting of the Company and to approve draft notice of Annual General Meeting.
11.	To appoint M/s Oke Thakkar & associates, Company Secretaries as secretarial auditor of the Company for the FY 2019-20
12.	To appoint M/s Oke Thakkar & associates, Company Secretaries as a scrutinizer for conducting e-voting at 27 th Annual General Meeting of the Company.
13.	Appointment of Internal Auditor
14.	To review business operations of the Company.
15.	To consider any other item with the permission of the Chair.

For Solitaire Machine Tools Limited


Barkha Arora
Company Secretary

Date- 07/05/2019
Place- Vadodara